KLEINWOOD MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

TO: THE BOARD OF DIRECTORS OF KLEINWOOD MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Kleinwood Municipal Utility District will hold a regular meeting, open to the public, on <u>THURSDAY, 23 MARCH 2023, at 6:00 p.m.</u> at the District Office, 16530 Kleinwood Drive, Spring, Texas, within the boundaries of the District. Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2925180. The Board will consider and act upon the following matters:

- Consider comments and questions from District residents (3-minute limit);
- Minutes of the Board of Directors meeting of 23 February 2023;
- 3. Security Report (Harris County Precinct 4 Constable's Office):
- 4. Financial Advisor's Report;
- Report on maintenance of stormwater detention facilities;
- 6. Tax Assessor/Collector's Report, including:
 - (a) authorize payments from the District's Tax Account;
 - (b) status report regarding delinquent tax accounts;
 - (c) discuss and approve the annual payments to Cypress Forest PUD and HCMUD 24 pursuant to the 1982 and 1987 Water Supply and Waste Disposal Contracts;
- 7. Engineer's Report, including:
 - (a) status of contract for Phase II of Sanitary Sewer Rehabilitation project (Insituform Technologies, LLC);
 - (b) status of design for proposed electrical improvements to Lift Station No. 2, including request authorization for advertising for bids;
 - (c) status of Capital Improvement Plan;
 - (d) status of private water well (The Falls at Champion Forest);
 - (e) review Feasibility Study (proposed annexation of 9.7-acre tract on Stuebner Airline Road);
 - (f) status of actions related to revised Lead & Copper Rule (EPA);
 - (g) discuss requests for service and authorize actions deemed necessary;
- 8. Attorney's Report, including:
 - (a) discussion regarding 5/6/23 Directors Election, including adopt Order Declaring Unopposed Candidates Elected to Office;
 - (b) authorize preparation of unclaimed property report and escheat of funds to State of Texas (Bookkeeper and Tax Assessor/Collector);
 - (c) review Arbitrage Rebate and Project Fund Yield Restriction report on District's current bond issues;
 - (d) review and approve engagement letter for arbitrage compliance services (Series 2020 Refunding Bonds and Series 2021 Bonds);
 - (e) discuss power supply issues (P3 and MP2/Shell);
 - (f) status of special purpose district database report to Comptroller (due 4/1/23);
 - (g) review proposal for renewal of the District's insurance policies (expires 4/30/23);

- 9. Operator's Report, including:
 - (a) operation of the District's facilities;
 - (b) discuss and authorize repairs to District's facilities;
 - (c) report regarding water accountability;
 - (d) report regarding status of sanitary sewer overflows, permit violations, and/or insurance claims;
 - (e) authorize action against delinquent accounts, including termination of service;
 - (f) approve write-offs of uncollectible accounts, as needed;
 - (g) status of purchase of ultrasonic water meters;
- 10. District Office Report, including:
 - (a) report on District Office operations;
 - (b) authorize repairs or improvements to District Office;
 - (c) status of internet service at District Office;
 - (d) status of landscaping at Water Plant No. 1;
- 11. Bookkeeper's Report, including:
 - (a) payment of the bills of the District;
 - (b) review District investments;
 - (c) review balance of District's Operating Fund;
 - (d) review and adopt Operating Budget for FYE 3/31/24;
- 12. New Business, including:
 - (a) engage Auditor to prepare Annual Financial Report for the District;
 - (b) authorize sponsorship of Kleinwood Swim Team;
- 13. Old Business, including:
 - (a) report on Kleinwood Joint Powers Board;
 - (b) discuss matters relating to homeowner associations;
 - (c) review Sales Tax Report (Sales Revenue, Inc.);
 - (d) status of District's website;
- 14. Pursuant to V.T.C.A., Government Code, Chapter 551, the Board of Directors may convene in executive session to discuss matters relating to pending or contemplated litigation, personnel matters, real estate transactions, or security;
- 15. Authorize action on matters discussed in executive session; and
- 16. Schedule future meetings as required (next meeting on 27 April 2023).

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