

**KLEINWOOD MUNICIPAL UTILITY DISTRICT
OF
HARRIS COUNTY, TEXAS**

TO: THE BOARD OF DIRECTORS OF KLEINWOOD MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

In order to slow the spread of the Coronavirus (COVID-19), Governor Greg Abbott released a statement on 16 March 2020 that allows governmental bodies to conduct meetings by telephone or video conference. Notice is hereby given that the Board of Directors of **Kleinwood Municipal Utility District** will hold a **regular meeting** open to the public, by **telephone conference** on **THURSDAY, 23 APRIL 2020**, at **6:00 p.m.** **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2925180.** The Board will consider and act upon the following matters:

1. Consider comments and questions from District residents (3 minute limit);
2. Minutes of the Board of Directors meeting of 26 March 2020;
3. Security Report (Harris County Precinct 4 Constable's Office), including review contract activity statistics;
4. Financial Advisor's Report, including discuss proposed sale of Series 2020 Refunding Bonds and authorize actions deemed necessary;
5. Report on maintenance of detention facilities, including authorize actions deemed necessary;
6. Tax Assessor/Collector's Report, including:
 - (a) authorize payments from the District's Tax Account;
 - (b) status report regarding delinquent tax accounts;
 - (c) authorize transfer of personal property accounts to uncollectible roll;
7. Engineer's Report, including:
 - (a) discuss proposed sanitary sewer system rehabilitation – Phase 1 and authorize actions deemed necessary;
 - (b) status of Water Plant inspections and authorize actions deemed necessary;
 - (c) discuss 5-Year Capital Improvement & Equipment Management Plan and authorize actions deemed necessary;
 - (d) discuss requests for service and authorize actions deemed necessary;
 - (e) discuss request for annexation of 7.6169-acre tract on Stuebner-Airline Road (Ollie Hilliard/Darby Real Estate Investments, LP) and authorize actions deemed necessary;
8. Attorney's Report, including:
 - (a) status of cyber security awareness training (due 6/14/20);
 - (b) formal approval of sponsorship of flag project (KHS Band);
 - (c) discuss and possibly approve proposed Amendment to Agreement for Services of Tax Assessor/Collector (compliance with Senate Bill 2 requirements for governmental transparency);
 - (d) discuss surface water issues (NHCRWA);
 - (e) discuss District's website;
 - (f) discuss power supply issues (P3 and Constellation);

As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at www.kleinwood.com/meetings/
4811-2149-1129.v1

9. Operator's Report, including:
 - (a) operation of the District's facilities;
 - (b) discuss and authorize repairs to District's facilities;
 - (c) report regarding water accountability;
 - (d) report regarding status of sanitary sewer overflows, permit violations, and/or insurance claims;
 - (e) authorize action against delinquent accounts, including termination of service;
 - (f) approve write-offs of uncollectible accounts, as needed;
 - (g) discussion regarding proposed conversion to electronic water meters, including status of pilot program;
 - (h) review and approve 2019 Drinking Water Quality Report;
 - (i) annual update of TCEQ Homeland Security Contact information;
10. District Office Report, including:
 - (a) report on District Office operations;
 - (b) review proposals and award contract for mowing and landscaping services at District Office and Walking Garden;
 - (c) authorize repairs or improvements to District Office;
11. Bookkeeper's Report, including:
 - (a) payment of the bills of the District;
 - (b) review District investments;
 - (c) review balance of District's Operating Fund;
 - (d) status of unclaimed property report and escheat of funds to State Comptroller;
12. New Business, including annual review of District's Identity Theft Prevention Program (Operator & Tax Assessor/Collector);
13. Old Business, including:
 - (a) report on Kleinwood Joint Powers Board;
 - (b) discuss matters relating to homeowners associations;
14. Pursuant to V.T.C.A., Government Code, Chapter 551, the Board of Directors may convene in executive session to discuss matters relating to pending or contemplated litigation, personnel matters, real estate transactions, or security;
15. Authorize action on matters discussed in executive session;
16. Schedule future meetings as required; and
17. Discuss items to be placed on future meeting agendas.

W. Dickinson Yale, Jr.

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