

MINUTES OF SPECIAL MEETING
KLEINWOOD MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS

5 February 2019

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors (the "Board") of Kleinwood Municipal Utility District (the "District") of Harris County, Texas, met in special session, open to the public, on the 5th day of February, 2019, at the District Office, 16530 Kleinwood Drive, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Ehmann	President
David C. Guerrero	Vice President
Jeff Gobbell	Secretary/Treasurer
Joe Fratangelo	Assistant Vice President & Assistant Secretary
Sherry Allard	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Jeffrey Bishop, P.E., and Kendall Longbotham, E.I.T., of Jones & Carter, Inc. ("J&C"), Engineer for the District; and Dick Yale, Will Yale, and David Green of Coats Rose, P.C. ("Coats Rose"), Attorney for the District.

Director Ehmann called the meeting to order.

PROPOSED PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES (the "Engineering Services Agreement")

Mr. Bishop presented the Board with the draft Engineering Services Agreement between the District and J&C. He reviewed with the Board the schedule of fees to be charged to the District for general engineering services and for construction phase services. A discussion ensued regarding the Engineering Services Agreement. The Directors requested certain revisions to the draft Engineering Services Agreement with regard to (1) the ownership of documents by J&C, to the effect that J&C will make available to the District electronic copies of the documents; and (2) field project representation, to the effect that for each District project J&C will provide a recommendation for the level or amount of field project representation deemed necessary for the Board to consider. The Directors then deferred action on this matter to a future meeting of the Board.

PROPOSED AGREEMENT FOR SERVICES OF LEGAL COUNSEL AND BOND COUNSEL (the "Legal Services Agreement")

Next, Mr. Dick Yale submitted to and reviewed with the Board the draft Legal Services Agreement between the District and Coats Rose. Under the proposed Legal Services Agreement, he explained, the District would be charged a flat monthly fee, plus usual and normal meeting, travel and operational expenses, for certain general legal services as set forth in the Legal Services Agreement. For costs associated with new development, election matters, or special projects, he continued, the District would consult with the District's Engineer and would establish a deposit to cover the anticipated legal costs (the "Deposit"). He explained that the Deposit would be required to be replenished from time-to-time as necessary. Mr. Yale stated that the District's Attorney would bill the District based on actual time required for handling election matters, new development, and special projects. He then discussed with the Board the fee for the services to be rendered relating to the issuance of bonds of the District. The Directors then deferred action regarding the Legal Services Agreement to a future meeting of the Board.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



Secretary, Board of Directors

Kleinwood Municipal Utility District
Meeting of 5 February 2019
No Attachments