

**MINUTES OF REGULAR MEETING
KLEINWOOD MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS**

27 January 2011

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors (the "Board") of Kleinwood Municipal Utility District (the "District") of Harris County, Texas, met in regular session, open to the public, on 27 January 2011 at the District Office, 16530 Kleinwood Drive, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Ehmann	President
Sherry Allard	Vice President
Joe Fratangelo	Secretary/Treasurer
Bernie Bryl	Assistant Vice President & Assistant Secretary
Mike Morgan	Assistant Secretary & Investment Officer

and all of said persons were present, thus constituting a quorum.

Also present were: Sara Ahlschlager of Barbara Wheeler & Associates, Inc. ("Wheeler"), Tax Assessor/Collector for the District; Jonathan Unterreiner, P.E., and Mike Christopher, E.I.T., of Jones & Carter, Inc. ("J&C"), Engineer for the District; Andy Phelps of Environmental Development Partners, L.L.C. ("EDP"), Operator for the District; Roger Schuett, Office Manager for the District; Marcia Oliver and David Green of Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats Rose"), Attorney for the District; and the following residents of the District: Ray Cicconi and Vic Morovnik.

Director Ehmann called the meeting to order.

PUBLIC COMMENTS

The President recognized Mr. Cicconi, who addressed the Board regarding the regulation by Harris County of certain stop signs (the "Stop Signs") in the Champion Woods Estates Subdivision ("Champion Woods"). Mr. Cicconi stated that he had discussed the status of the stop signs with the personnel at Harris County Precinct 4 Constable's Office (the "Constable's Office"). Mr. Unterreiner stated that he was informed by Harris County (the "County") that the County would not affix stickers authorizing regulation to the Stop Signs until a one-year acceptance period had been completed. He remarked that the Stop Signs were included in the plans for Champion Woods that were approved by the County.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Attorney to draft a letter to Lieutenant Larry Finley of the Constable's Office regarding the Stop Signs.

MINUTES OF THE MEETING OF 30 DECEMBER 2010

The minutes of the meeting of the Board held on 30 December 2010, previously distributed to the Board, were presented for consideration and approval. Ms. Oliver noted that a revision had been made to page 3 of the minutes.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of 30 December 2010 as amended.

PEACE OFFICER'S REPORT

Mr. Green distributed copies of the Peace Officer's Report as prepared by the Constable's Office. A copy of the Peace Officer's Report is attached hereto. A discussion ensued regarding security-related issues, including the possibility of adding a third contract officer under the Security Service Contract between the District and Harris County or hiring an additional officer on an hourly basis outside the Security Service Contract. Ms. Oliver recalled that the District's Attorney had forwarded a letter to Lieutenant Finley in October 2010, requesting information regarding crime and law enforcement statistics within the District (the "Statistics") in order to assist the Board's decision regarding the cost effectiveness of hiring another officer. She explained that the Constable's Office had not provided the District's Attorney with the Statistics, other than the regular monthly Peace Officer's Report. Director Bryl agreed to contact the Constable's Office to inquire about obtaining additional crime statistics.

DEVELOPMENT REPORT

Mr. Green distributed copies of the Development Report as prepared by John Lightfoot Investments, L.P., regarding the status of development in The Falls at Champion Forest, Champion Falls Estates (collectively, the "Falls") and Champion Woods Estates ("Champion Woods"). A copy of the Development Report is attached hereto.

TAX ASSESSOR/COLLECTOR'S REPORT

The President recognized Ms. Ahlschlager, who submitted to and reviewed with the Board the Tax Assessor/Collector's Report. A copy of the Tax Assessor/Collector's Report is attached hereto. It was noted that the District has collected 38.47% of its 2010 taxes and 99.73% of its 2009 taxes. The Directors also reviewed and discussed the Delinquent Collections Listing, a copy of which is attached hereto. Ms. Ahlschlager noted that Wheeler was requesting approval for five checks written on the District's tax account, and two transfers by wire as follows: a transfer of \$143,038.41 in revenues from the tax for maintenance and operations to the District's Operating Fund and \$300,000 to the Debt Service Fund.

Then, after discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and to authorize payment of the checks listed therein.

DELINQUENT TAX REPORT

Ms. Ahlschlager then submitted for the Board's review the Delinquent Tax Report as prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's Delinquent Tax Attorney. A copy of the Delinquent Tax Report is attached hereto.

STRATEGIC PARTNERSHIP AGREEMENT / CITY OF HOUSTON

The Directors next discussed matters relating to the Strategic Partnership Agreement (the "SPA") with the City of Houston (the "City") for the limited purpose annexation of certain commercial areas in the District. Ms. Oliver reported that the executed SPA had been recorded in the Official Records of Real Property of Harris County, Texas. She informed the Board that the City's Planning and Development Department ("P&D") had provided the District's Attorney with a preliminary list of commercial entities located in the District that would be subject to the sales tax levied by the City (the "Entities List"). She stated that the District's Tax Assessor/Collector and Engineer had reviewed and made revisions to the Entities List, which was then submitted to P&D. A copy of the Entities List as submitted to P&D is attached hereto as an exhibit to these minutes. Ms. Oliver remarked that the District's Tax Assessor/Collector obtained authorization from Director Ehmann in order to perform its verification program on the Entities List at a cost not to exceed \$800 in order to meet the submission deadline date of 21 January 2011.

A discussion then ensued regarding the Entities List. The Directors noted that the Entities List needed to be revised to (1) include the Zaxby's Chicken Dinner Restaurant; and (2) list the correct address for the Quizno's restaurant. Mr. Christopher and Ms. Ahlschlager agreed to coordinate efforts to revise the Entities List as necessary. Ms. Oliver remarked that the corrections should be forwarded to P&D as soon as possible.

DEVELOPMENT REPORTS/REQUESTS FOR SERVICE

The President recognized Mr. Unterreiner, who reported on the status of various developments in the District as follows:

1. **Klein Independent School District ("KISD")**. Mr. Unterreiner reported on matters relating to the Klein High School ("KHS") reconstruction project. He stated that J&C had reviewed the second set of construction drawings for the water line on Louetta Road and had provided comments to the engineer for KISD. He added that J&C informed the KISD engineer that the new water meter being proposed by KISD would have to be installed by the District's Operator. Mr. Unterreiner then reported that J&C had received plans from KISD's engineer regarding a new sanitary sewer connection on Lyons School Road to serve a few restrooms and concession stands on the southern portion of the KHS campus. J&C does not anticipate that these facilities would generate enough wastewater flow on a regular basis to require an increase in KISD's pro-rata share of maintenance costs for the sanitary sewer line along Kleingreen Lane, he told the Board. Mr. Unterreiner recommended that the Board authorize this additional connection. Ms. Oliver agreed to review the Agreement Consolidating Agreements for Use and Maintenance of Waste Transportation Facilities between the District and KISD to determine if amendments would be necessary to include wastewater discharge from these areas. Mr. Unterreiner next reported that KISD had found an existing unused water meter connection on the south side of the KHS campus that could be used for irrigation of the sports fields in that area. He stated that J&C gave no objection to this matter and directed KISD to contact the District's Operator with regard to reactivating the water meter and determining if it needed to be repaired or replaced.

2. **Stuebner Airline Veterinary Clinic (the "Veterinary Clinic")**. Mr. Unterreiner reported that J&C had commenced the design work for the Veterinary Clinic facility to be constructed on the tract previously owned by Charles O'Pry on Stuebner Airline Road. He

estimated that the owners of the Veterinary Clinic would not be ready to break ground for about a year.

3. **HEB Center / Commercial Tenants.** Mr. Unterreiner reported on the new commercial tenants to be located in the HEB Center. He informed the Board that Regency Realty Group, Inc., has submitted the applications for service (the "Applications") and is in the process of submitting the plan review fees for the following commercial tenants: Yogurt Worx, El Kiosko, and Oivit Mediterranean Grill ("Oivit"). Mr. Unterreiner noted that the Applications for El Kiosko and Oivit state that the tenants will use the existing plumbing at their respective locations and would not require additional water or sanitary sewer capacity.

ENGINEER'S REPORT

The President then recognized Mr. Christopher, who presented the Engineer's Report as follows:

1. **Stuebner Airline Utilities.** Mr. Christopher reported that J&C is finalizing the bid documents for the Stuebner Airline Utilities and plans to advertise for bids the following week so that the contract can be awarded at the Board's meeting on 24 February 2011.

Mr. Christopher stated that J&C has completed the application (the "Escrow Release Application") to be submitted to the Texas Commission on Environmental Quality (the "TCEQ") for the release of funds in escrow from the proceeds of the sale of the District's Series 2006 Bonds relating to (1) the cost to construct the Stuebner Airline utilities; and (2) the cost to acquire water line and sanitary sewer line easements for the Stuebner Airline utilities. J&C will submit the Escrow Release Application to the TCEQ the following week, he noted.

Mr. Christopher then informed the Board that J&C would schedule a meeting with Bernhardt E. Frank and the contractor to verify which of the trees fronting Mr. Frank's tract on Stuebner Airline are to be preserved during the construction of the Stuebner Airline utilities.

2. **North Harris County Regional Water Authority ("NHCRWA") Chloramination Credits.** Mr. Christopher reported that J&C is finalizing the requisite documentation relating to the cost of the chloramine conversion at Water Plant Nos. 1 and 2 to submit to the NHCRWA with the District's application for the Chloramination Credit.

3. **Directional Flushing Plan.** Mr. Christopher reported that J&C would commence preparation of the directional flushing plan after the District's Operator has completed the survey of the water line valves in the District's water distribution system.

4. **Sanitary Sewer Rehabilitation Strategy.** Mr. Christopher reported that J&C is reviewing the history of repairs made to the District's wastewater collection system and will formulate a strategy for inspecting, cleaning, and rehabilitating the sanitary sewer lines (the "Rehabilitation Strategy"). A report regarding the Rehabilitation Strategy will be presented at the Board's meeting on 24 February 2011.

5. **Auxiliary Generators.** Mr. Christopher discussed with the Board the status of the contract for: (1) the installation of a diesel auxiliary generator at Water Plant No. 2; and (2) the installation of a natural gas auxiliary generator at the Champions Woods Estates Lift Station (collectively, the "Generators") by C. F. McDonald Electric, Inc. (called "McDonald"). He reported that McDonald had completed installation of the slabs and the underground conduit.

McDonald anticipates delivery of the Generators on or about 1 March 2011. Mr. Christopher remarked that McDonald had submitted Pay Estimate No. 2 in the amount of \$22,500 in connection with the Generators Project. A copy of Pay Estimate No. 2 is attached hereto.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize payment of Pay Estimate No. 2.

6. **Water Plant Annual Inspections.** Mr. Christopher reported on matters relating to the annual inspections of the interior of the ground storage tanks and hydropneumatic tanks at the District's Water Plant Nos. 1 and 2 (the "Annual Inspections"). He recalled that at the meeting on 30 December 2010, the Board had authorized J&C to prepare construction documents for recoating the interior of the hydropneumatic tanks (the "HPTs") at Water Plant No. 1 (the "HPT Recoating"). Mr. Christopher then recommended that the scope of the project be amended to include: (1) top-coating the exterior of the HPTs at Water Plant No. 1; (2) touch-up coating on the booster pumps at Water Plants Nos. 1 and 2; and (3) recoating of the interior of the HPT at Water Plant No. 2 (collectively, the "Additional Scope"). Mr. Christopher reviewed with the Board a preliminary cost estimate as prepared by J&C for the HPT Recoating that includes the items for the Additional Scope, a copy of which is included with the Engineer's Report. He noted that the estimated cost for the HPT Recoating with the Additional Scope totaled \$121,600.

Mr. Christopher then reported that corrosion had been observed on the walls and floor of the ground storage tanks ("GSTs") at Water Plant No. 1. J&C is evaluating several options for repairing the GST and would prepare recommendations for consideration at a future meeting of the Board. After further discussion, the Board agreed that the cost for repair of the GST should be included as an alternate bid item when J&C advertises for bids for the HPT Recoating with the Additional Scope.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Engineer to (1) amend the construction documents for the HPT Recoating to include the items in the Additional Scope; (2) advertise for bids for the HPT Recoating; and (3) include the GST repairs as an alternate bid item.

7. **Storm Water Quality Permit / Champion Falls Estates Detention Pond.** Mr. Christopher reported that new rules adopted by Harris County pertaining to Storm Water Quality Permits for detention facilities (the "SWQ Permits") that would prohibit a homeowners association from obtaining an SWQ Permit in its name would not become effective for a few months. He stated that J&C had recommended to Lightfoot that it proceed with obtaining an SWQ Permit for The Falls at Champion Forest Detention Pond in the name of The Falls at Champion Forest Property Owners Association, Inc.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Engineer's Report.

ATTORNEY'S REPORT

The President recognized Ms. Oliver, who presented the Attorney's Report. She submitted to and reviewed with the Board a memorandum from the District's Attorney regarding the status of certain ongoing matters for the District. A copy of the memorandum is attached hereto as an exhibit to these minutes.

GROUNDWATER CREDITS / HARRIS-GALVESTON SUBSIDENCE DISTRICT ("HGSD")

The Board discussed matters relating to the proposed sale of the District's accumulated groundwater credits (the "Credits"). Ms. Oliver distributed copies of tables prepared by the District's Attorney that denote (1) the status of inquiries received from persons or entities regarding the possible purchase of the Credits; (2) the status of the Credit Certificates that are available for sale; and (3) the pricing for the Series A and Series B Credit Certificates. Copies of the tables are attached hereto as exhibits to these minutes. Ms. Oliver then provided the Directors with copies of the procedures document prepared by Coats Rose in connection with the sale of the Credit Certificates (the "Procedures"). A copy of the Procedures is attached hereto as an exhibit to these minutes. Ms. Oliver reported that the District's Attorney had been contacted during the past month by representatives of Martin Marietta and Davis Development regarding the possible purchase of Credits.

ANNEXATION OF STUEBNER AIRLINE TRACTS

Next, the Board discussed the proposed annexation of the Stuebner Airline tracts. Ms. Oliver reported that the District's Attorney is working with the owners of the Veterinary Clinic to obtain an Acknowledgement and Acceptance Agreement, a legal description, and a title report for the property previously owned by Charles H. and Judith M. O'Pry. She noted that the owners of the Veterinary Clinic need to pay the required deposit of \$7,500 to cover legal and engineering fees relating to the annexation. Attached hereto as an exhibit to these minutes is a copy of a letter dated 10 January 2011 from Coats Rose to Dr. J. W. Whitmore, D.V.M., regarding the annexation of the 4.68-acre tract.

MILEAGE RATE FOR 2011

Ms. Oliver submitted to and reviewed with the Board a memorandum from Coats Rose regarding the standard mileage rate for the use of a car for business purposes (the "Mileage Rate"). She noted that pursuant to a statement issued on 13 December 2010 by the U.S. Internal Revenue Service, the Mileage Rate was increased to \$0.51 per mile effective 1 January 2011. A copy of the memorandum is attached hereto as an exhibit to these minutes.

OPERATOR'S REPORT

The President recognized Mr. Phelps, who submitted to and reviewed with the Board the Operator's Report as follows:

1. **Water Plant Operations.** Mr. Phelps reported that the billed to pumped ratio for the prior month was 92.2% and that the District has 824 service connections, including 9 vacant single-family residences.

2. **Utility Operator's Report.** Mr. Phelps reviewed with the Board the utility billing summary, accountability report, subsidence district report, NHCRWA fee report, and the 60-day delinquent list, as shown in the Operator's Report attached hereto.

A. **Substantial System Repairs.**

7727 Kleingreen	Water main repair	\$ 2,195.90
Various	Install 6 taps and meters	\$ 3,100.00
Water Plant No. 1	Replace BP motor	\$3,357.00

B. Water Plant No. 1. Mr. Phelps discussed the condition of Booster Pump No. 1. He reported that NTS Pumps, Motors & Controls ("NTS") had pulled and inspected Booster Pump No. 1 and discovered that the seal housing and seal assembly were filled with sedimentary debris. Three of the four pump impellers had spun off the collets, he continued. The impellers had spun in the pump bowls and cannot be repaired, he added. Mr. Phelps reviewed with the Board a proposal dated 25 January 2011 from NTS to (1) repair the existing pump bowl assembly at a cost of \$7,600; or (2) replace the pump bowl assembly at a cost of \$6,776. A copy of the proposal is included with the Operator's Report. Mr. Phelps noted that according to NTS, replacement of the pump bowl assembly would be more cost effective than repairing the unit, due to extensive parts replacement and machine work necessary for the repairs. He stated that EDP would need to collect additional information on Booster Pump No. 1 before presenting a recommendation to the Board. The Directors then deferred further discussion of this matter to a future meeting of the Board.

C. Conversion to Surface Water. Mr. Phelps reported that the District's Operator had received a few comments from the District's customers regarding discoloration of the drinking water. He stated that EDP has flushed certain water lines in the District.

D. Commercial Taps. Mr. Phelps reported that EDP had completed and sent the tap fee letter for the development of a Whataburger restaurant on a 1.145-acre tract in Restricted Reserve A, Kleinwood Shopping Center, Section 2. Installation of the service tap will be scheduled when payment and the required documentation are received, he told the Board.

E. KISD Water Meter. Mr. Phelps reported that EDP is working with the KISD engineer and J&C regarding the plan for installation of a larger water meter.

F. Water Valve Survey. Mr. Phelps reported that the survey of valves on the District's water distribution system (the "Valve Survey") is complete. He stated that EDP plans to present a report on the Valve Survey at a future meeting of the Board.

G. NHCRWA Water Meter. Mr. Phelps reported that the water meter on the connection between the NHCRWA's surface water transmission system and the District's water distribution system (the "NHCRWA Meter") had been tested for accuracy. He directed the Board's attention to the Certificate of Meter Accuracy prepared by Southern Flowmeter, Inc., in connection with the testing of the NHCRWA Meter. A copy of the Certificate is included with the Operator's Report. Mr. Phelps noted that the accuracy of the NHCRWA Meter was determined to be 98.3%, which is within tolerances.

TERMINATION OF SERVICE

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. The President recognized Mr. Phelps, who advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time and place of the Board meeting which they could attend to discuss termination of service. The Board noted that there were no customers present to protest the utility billings.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the Operator to terminate the water and sewer service to those accounts listed on the termination list attached hereto.

REPORT ON OPERATION OF DISTRICT OFFICE

The President recognized Mr. Schuett, who presented the report concerning the District Office (the "Office Report"), a copy of which is attached hereto. Mr. Schuett informed the Board that the backflow prevention device at the District Office had been replaced and is now enclosed within an anti-theft cage.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Office Report.

BOOKKEEPER'S REPORT

Mr. Schuett distributed to the Board copies of the Bookkeeper's Report on behalf Claudia Redden & Associates, L.L.C., the District's Bookkeeper, a copy of which is attached hereto as an exhibit to these minutes. The Directors also reviewed certain invoices for payment by the Board, as well as the Investment Report.

Ms. Oliver discussed with the Board matters relating to the deposits paid by Kwik Industries, Inc. ("Kwik"), and Claude Vernon Pelton (the "Deposits"). Ms. Oliver explained that the Deposits represent the pro-rata share of the 30% developer contribution for the Stuebner Airline Utilities that Kwik and Mr. Pelton were required to place with the District pursuant to their respective Consent Agreements with the District. She noted that pursuant to the Consent Agreements, the District was required to place the Deposits in separate interest-bearing accounts. Ms. Oliver then explained to the Board that the contingent liability of \$175,704.06 pertaining to CDI Development Services, LLC (called "CDI"), relates to the Development and Financing Agreement (the "CDI Agreement") between the District and CDI for development of a CVS Pharmacy in the District. She noted that the CDI Agreement will expire on 28 February 2012.

Then, upon a motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, and to authorize payment of the checks listed therein.

2010 WATER AUDIT / TEXAS WATER DEVELOPMENT BOARD

Ms. Oliver then informed the Board that pursuant to House Bill No. 3338 as enacted by the 78th Texas Legislature (2003), water districts must perform a water audit (the "Water Audit") every five years and submit the Water Audit to the Texas Water Development Board (the "TWDB"). She submitted to and reviewed with the Board the following documents regarding the Water Audit: (1) a memorandum from the District's Attorney; and (2) a letter dated 15 January 2011 from the TWDB, copies of which are attached hereto as an exhibit to these minutes. Ms. Oliver explained that the next scheduled Water Audit is for calendar year 2010 and must be submitted to the TWDB by 31 March 2011. She added that the Water Audit would address four main points of water loss: (1) loss from distribution lines; (2) inaccuracies in water meters; (3) deficiencies in accounting practices; and (4) theft of service.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Operator to prepare and submit the Water Audit.

INTERLOCAL AGREEMENT / HARRIS-GALVESTON SUBSIDENCE DISTRICT

Next, the Board considered an Interlocal Agreement between the District and the Harris-Galveston Subsidence District (the "Subsidence District") in which the District would sponsor the "Learning to be Water Wise and Energy Efficient" program (the "Program") for fifth grade students at Greenwood Forest Elementary School in KISD. Ms. Oliver reviewed the terms of the Interlocal Agreement and noted that the cost to sponsor the Program is \$34.50 per student. Ms. Oliver explained that in return for sponsoring the Program, the District will earn certificates of deposit (the "Certificates") for groundwater credits that can be redeemed within 20 years of issuance. The District would earn a groundwater credit equal to 84,000 gallons for each student participating in the Program, she told the Board. Ms. Oliver added that the term of the Interlocal Agreement (the "Term") would be from the effective date thereof until the termination of the 2010-2011 school year, and that the Term could be renewed annually with written authorization of the District and approval by the General Manager of the Subsidence District. The Directors expressed their desire for the Term to be five years, rather than one year.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to (1) approve the Interlocal Agreement and to authorize Director Ehmann to execute same; and (2) authorize the District's Attorney to contact the Subsidence District and request that the Term be extended to five years, if possible. A copy of the Agreement as approved by the Board is attached hereto as an exhibit to these minutes.

WEB SITE

The Board next discussed matters relating to the District's internet web site (the "Web Site"). The Board directed the District's Attorney to post on the Web Site the letter dated 25 January 2011 from the TCEQ stating that the District's water distribution system continues to merit recognition as a "Superior" system. A copy of the TCEQ letter is attached hereto as an exhibit to these minutes.

NHCRWA

Mr. Green distributed copies of a memorandum from the District's Attorney regarding the 10 January 2011 meeting of the NHCRWA board of directors. A copy of the memorandum is attached hereto.

PENDING LITIGATION

The Board briefly discussed matters relating to the proposed mediation scheduled for 1 February 2011 (the "Mediation") in connection with the pending litigation relating to the Development, Financing and Annexation Agreement by and between the District and JP/Raveneaux Partners, LP, and Kera Development, L.P.

After discussion, upon a motion duly made and seconded, the Directors voted unanimously to authorize the members of the Mediation Committee (consisting of Directors Fratangelo and Allard) to take action during the Mediation on behalf of the Board.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.



Joseph D. Salas
Secretary, Board of Directors

Kleinwood Municipal Utility District
Meeting of 27 January 2011
Attachments

1. Security Report;
2. Development Report;
3. Tax Assessor/Collector's Report;
4. Delinquent Tax Report;
5. Business list – Strategic Partnership Agreement;
6. Engineer's Report;
7. Pay Estimate No. 2;
8. Coats Rose status memorandum;
9. Groundwater credit certificate tables;
10. Procedures document / groundwater credit certificate sales;
11. Coats Rose letter to J.W. Whitmore;
12. Coats Rose memo / mileage rates;
13. Operator's Report;
14. Office Management Report;
15. Bookkeeper's Report;
16. Coats Rose memorandum / Water Loss Audit;
17. TWDB Letter / Water Loss Audit;
18. Interlocal Agreement / Houston Galveston Subsidence District;
19. TCEQ letter / superior water quality rating; and
20. Coats Rose memo / NHCRWA.