

**MINUTES OF REGULAR MEETING
KLEINWOOD MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS**

22 JULY 2010

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors (the "Board") of Kleinwood Municipal Utility District (the "District") of Harris County, Texas, met in regular session, open to the public, on 22 July 2010 at the District Office, 16530 Kleinwood Drive, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Ehmann	President
Sherry Allard	Vice President
Joe Fratangelo	Secretary/Treasurer
Bernie Bryl	Assistant Vice President & Assistant Secretary
Mike Morgan	Assistant Secretary & Investment Officer

and all of said persons were present, thus constituting a quorum.

Also present were: Sara Ahlschlager of Barbara Wheeler & Associates ("Wheeler"), Tax Assessor/Collector for the District; Jon Unterreiner, P.E., of Jones & Carter, Inc. ("J&C"), Engineer for the District; Andy Phelps of Environmental Development Partners, L.L.C. ("EDP"), Operator for the District; Roger Schuett, Office Manager for the District; John Lightfoot with John Lightfoot Investments, L.P. ("Lightfoot"), developer of land in the District; Marcia Oliver and Melisa Montague of Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats Rose"), Attorney for the District; and the following residents of the District: Ray Cicconi and Vic Moravek.

Director Ehmann called the meeting to order.

PUBLIC COMMENT

The President recognized Mr. Cicconi, who addressed the Board regarding a water outage that occurred in the District on 21 July 2010. Mr. Cicconi commented that the matter was handled well by EDP, except that water service to the affected area was not restored by the time announced by the District's Operator. Mr. Phelps informed the Board that a major leak occurred in an 8-inch water line that provides service to the Champion Pines Condominiums. He explained that isolating the breach in the water line took a great deal of time. This matter was discussed again later in the meeting.

MINUTES OF THE MEETING OF 24 JUNE 2010

The minutes of the meeting of the Board held on 24 June 2010, previously distributed to the Board, were presented for consideration and approval.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of 24 June 2010 as written.

PEACE OFFICER'S REPORT

Ms. Montague distributed copies of the Peace Officer's Report as prepared by the Harris County Precinct 4 Constable's Office (the "Constable's Office"). A copy of the Peace Officer's Report is attached hereto.

Director Bryl stated that he had submitted to the Harris County Public Infrastructure Department a work order requesting the installation of a "No Parking" sign for the dead-end section of Kleinwood Drive.

DEVELOPMENT REPORT

Mr. Lightfoot reviewed with the Board the Development Report as prepared by Lightfoot, regarding the status of development in The Falls at Champion Forest and Champion Falls Estates (herein collectively the "Falls"), and Champion Woods Estates. A copy of the Development report is attached hereto.

TAX ASSESSOR/COLLECTOR'S REPORT

The President recognized Ms. Ahlschlager, who submitted to and reviewed with the Board the Tax Assessor/Collector's Report. A copy of the Tax Assessor/Collector's Report is attached hereto. It was noted that the District has collected 98.54% of its 2009 taxes. The Directors also reviewed and discussed the Delinquent Collections Listing, a copy of which is attached hereto. Ms. Ahlschlager noted that Wheeler was requesting approval for eight checks written on the District's tax account, as well as the following transfers by wire: the transfer of \$5,141.51 in revenues from the tax for maintenance and operations to the District's Operating Fund and the transfer of \$10,000 to the District's Debt Service Fund.

Then, after discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and to authorize payment of the checks listed therein.

DELINQUENT TAX REPORT

Ms. Ahlschlager then submitted for the Board's review the Delinquent Tax Report as prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's Delinquent Tax Attorney. A copy of the Delinquent Tax Report is attached hereto.

DEVELOPMENT REPORTS/REQUESTS FOR SERVICE

The President recognized Mr. Unterreiner, who reported on the status of various developments in the District as follows:

1. **Zaxby's Chicken Dinner Restaurant**. Mr. Unterreiner noted that the District's Attorney had forwarded a letter to Chicken Dinner Properties, LLC (called "CDP"), informing CDP that the District would continue to withhold the \$5,000 plat deposit paid by CDP until the District's Engineer has confirmed that (1) CDP has rectified the volume of the detention pond that serves the tract (the "Zaxby's Pond"); and (2) the Zaxby's Pond meets all applicable engineering and regulatory requirements. No response has been received from CDP as of this date.

2. **Klein Independent School District ("KISD")**. Mr. Unterreiner reported that J&C had provided to the engineer for KISD a conceptual exhibit denoting the placement of a possible District water line to serve KISD property in connection with the new construction being performed by KISD. He added that J&C informed KISD's engineer where the District would prefer the connections be located for the water lines on Lyons School Road and Louetta Road. Director Morgan expressed his opinion that a new District line to serve KISD property would be a good idea.

3. **Mintwood & Chagall Office Building / G2169 Properties, L.L.C. ("G2169")**. Mr. Unterreiner reported that J&C had reviewed the plans for the Office Building as submitted by G2169. The District's Engineer met with representatives of G2169 on 8 June 2010 to discuss the plans, he told the Board. He added that G2169 will resubmit the plans once they have addressed the comments raised by the District's Engineer.

4. **Fellowship of Champions Church (the "Fellowship") / The Shack Youth Center**. Mr. Unterreiner discussed the status of the construction by the Fellowship of a new youth center (the "Center") on an existing building slab. The District's Bookkeeper has confirmed receipt of the plan review fee of \$500 that the District charged to the Fellowship, he told the Board. He added that J&C has approved the plans for the Center and no further action by the District is required.

5. **Whataburger**. Mr. Unterreiner discussed the proposed development of a Whataburger restaurant on a tract on Louetta Road, located west of LA Fitness and east of Water Plant No. 2. J&C has provided the developer's surveyor with the as-built drawings of the adjacent water and sanitary sewer lines, he told the Board.

6. **Randy Reeves / State Farm Insurance**. Mr. Unterreiner reported that Mr. Reeves had contacted J&C in June 2010 to inquire about obtaining water and sanitary sewer service for his tract. Mr. Reeves was informed that he would need to submit a recorded plat for the tract.

7. **Stuebner Airline Veterinary Clinic (the "Clinic")**. Mr. Unterreiner reported that the partners of the Clinic propose to construct their facility on the Charles O'Pry tract on Stuebner Airline Road.

ENGINEER'S REPORT

The President recognized Mr. Unterreiner, who presented the Engineer's Report as follows:

1. **Stuebner Airline Utilities**. Mr. Unterreiner reported that J&C will submit the plans for the Stuebner Airline utilities to the City of Houston (the "City") for execution once all of the easements have been recorded. Ms. Oliver reported that Coats Rose had received the final executed water line easement and lienholder consent instruments for the tract of land owned by J&MB, LP, and had forwarded the documents for recording in the Official Public Records of Real Property of Harris County, Texas.

2. **Chloramine Conversion at Water Plants**. Mr. Unterreiner reported on the status of the chloramine conversion at Water Plants Nos. 1 and 2 (the "Conversion Project") by Long & Son, Inc. (called "Long"). J&C met with the contractor several times this month to test the surface water chloramination equipment, he told the Board. Long is addressing several

deficiencies that were noted in the controls for the chloramination equipment, he added. Mr. Unterreiner remarked that the North Harris County Regional Water Authority (the "NHCRWA") is anxious for the Conversion Project to be closed out. J&C reminded the NHCRWA that because the District has been selling groundwater to the NHCRWA as part of the Groundwater Transfer Program, the District would have to be one of the last water Districts in the NHCRWA's 2010 conversion zone to complete the conversion to surface water. Problems with a pump have also delayed completion of the Conversion Project, he told the Board. Mr. Unterreiner stated that it might be necessary to relocate a water line and connection with the NHCRWA's water transmission line (the "Relocation"), at an estimated cost of \$1,250.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Engineer to notify Long to proceed with the Relocation by change order, as needed.

3. **NHCRWA Coordination**. Mr. Unterreiner reported that the District can commence receipt of surface water when all of the deficiencies in the Conversion Project have been addressed.

4. **NHCRWA Chloramination Credits**. Mr. Unterreiner reported that J&C will submit the requisite documentation relating to the cost of the Conversion Project to the NHCRWA with the District's application for the Chloramination Credit. This documentation will be submitted once the final pay estimate for the Conversion Project has been issued, he told the Board.

5. **Smoke Testing and Televised Inspection of Sanitary Sewer Lines**. Mr. Unterreiner reported that J&C had reviewed the public sector items that were identified in the smoke testing report and forwarded this information to the District's Operator for their assessment and determination of repairs deemed necessary.

6. **Surplus Funds**. Mr. Unterreiner said that J&C had submitted the Surplus Funds Application report to the District's Attorney for review.

7. **Auxiliary Generators**. Mr. Unterreiner discussed with the Board matters relating to: (1) the installation of a diesel auxiliary generator at Water Plant No. 2; and (2) the installation of a natural gas auxiliary generator at the Champions Woods Estates Lift Station (collectively, the "Generators"). Mr. Unterreiner reported that J&C is preparing the plans and specifications for the Generators.

8. **CVS Lift Station Quick Connect (the "Quick Connect")**. Mr. Unterreiner reported that J&C had solicited a proposal from NTS Pumps, Motors & Controls ("NTS") to install the Quick Connect on the CVS Lift Station at a cost of \$6,500. A copy of the NTS proposal is attached hereto.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to (1) accept the NTS proposal; and (2) authorize the District's Engineer to notify NTS to proceed with installation of the Quick Connect.

9. **Groundwater Credits / Harris-Galveston Subsidence District ("HGSD")**. Mr. Unterreiner reported that J&C is working with the District's Attorney to determine if there is a market for the District's accumulated groundwater credits. Ms. Oliver reviewed with the Board an electronic mail message dated 12 July 2010 from Susan Brown of the HGSD, regarding the possible sale of groundwater credits. A copy of the electronic mail message is attached hereto.

Ms. Oliver noted that the HGSD is not involved with the negotiation or sale of groundwater credits, but can provide contact information for entities that are interested in the sale or purchase of the groundwater credits. Ms. Oliver stated that the District's Attorney would investigate the prices charged by the NHCRWA and the West Harris County Regional Water Authority for the sale of their groundwater credits.

10. **Strategic Partnership Agreement ("SPA")**. Mr. Unterreiner reported that J&C personnel had met with the District's Attorney and representatives of the City on 1 July 2010 to discuss the proposed SPA for limited purpose annexation of commercial property in the District (the "Annexation"). J&C is assisting the District's Attorney in identifying existing and potential commercial properties in the District that could be included in the Annexation. This matter was discussed again later in the meeting.

11. **Signs for Champion Woods Estates Detention Pond**. Mr. Unterreiner reported that the management company for the Community Association of Champion Woods Estates, Inc., (the "Community Association") had requested the posting of "No Trespassing" signs (the "Signs") at the detention pond (the "Detention Pond") serving the Champion Woods Estates subdivision, in order to discourage foot traffic across the Detention Pond site and skating or bicycling on the concrete storm water quality features located therein. Mr. Unterreiner estimated a unit cost of \$60 for the fabrication and installation of each 12-by-18 inch Sign. The Board asked the District's Attorney to contact the Constable's Office to inquire about the specifications the Signs must meet in order to be considered official and enforceable by the Constable.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize Mr. Schuett to proceed with purchasing and installing the Signs, in accordance with the requirements of the Constable's Office, at a cost not to exceed \$1,000.

Then, after discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Engineer's Report.

ATTORNEY'S REPORT

The President recognized Ms. Oliver, who presented the Attorney's Report. She submitted to and reviewed with the Board a memorandum from the District's Attorney regarding the status of certain ongoing matters for the District. A copy of the memorandum is attached hereto as an exhibit to these minutes.

STUEBNER AIRLINE UTILITIES

Ms. Oliver reported that the District's Attorney had acquired the last of the utility easements along Cypresswood Drive (the "Easements") in order for the District to provide service to the tracts on Stuebner Airline. Attached hereto as an exhibit is a copy of a table prepared by the District's Attorney regarding the status of the acquisition of the Easements.

OPEN GOVERNMENT TRAINING

Ms. Oliver reported that Director Morgan had completed the Texas Open Government training that is required of newly elected or appointed Directors.

FORMER DIRECTORS STEPHEN E. WILLIAMS AND VIC FOWLER

Ms. Oliver submitted for the Board's review draft letters from the Board expressing the Board's appreciation to former Directors Stephen E. Williams and Vic Fowler for their years of service on the Board (the "Appreciation Letters"). Ms. Oliver stated that she would prepare execution drafts of the letters for the Board's meeting on 12 August 2010. The Board then discussed with Mr. Schuett the wording to be inscribed on the plaques (the "Plaques") to present to former Directors Williams and Fowler with the Appreciation Letters. The Board directed Mr. Schuett to make certain minor revisions to the Plaque wording. Mr. Schuett stated that the Plaques should be delivered within two weeks.

MILL CREEK APARTMENTS / REPAIR OF PRIVATE LIFT STATION

The Board discussed matters relating to the privately owned sanitary sewer lift station (the "Lift Station") serving the Mill Creek Apartments in the District (the "Apartments"). Ms. Oliver noted that according to the District's Engineer and Operator, the Lift Station is reported to be operating satisfactorily. She added that the District's Attorney is preparing a letter to the Apartments advising them of possible action by the District if the Lift Station is not maintained in good working order and requesting that the owner of the Apartments repair the perimeter fence to secure the facility.

WEB SITE

Next, the Board discussed matters relating to the District's internet web site (the "Web Site"). The Directors expressed their desire for the following documents to be posted on the Web Site: (1) the Peace Officer's Report; and (2) the monthly report on the District that Director Morgan composes for the *Kleinwood Krier* newsletter. The Board then directed the District's Engineer to review the *Frequently Asked Questions About Maintaining The Detention Ponds* document that is currently posted on the Web Site and inform the District's Attorney as to whether the document needs to be deleted from the Web Site. A discussion then ensued regarding the amount charged to the District by The Texas Network (called "TTN") for operating the Web Site. Mr. Schuett noted that the District had paid \$1,400 to TTN to date this fiscal year. Attached hereto as an exhibit to these minutes is a copy of the usage statistics for the Web Site for the period of August 2009 through July 2010.

PRESENTATION OF ATTORNEY'S REPORT

Director Morgan expressed his view that the items in the packet distributed by the District's Attorney at the Board meetings should be numbered in order to facilitate the location of the documents being discussed. The Board concurred.

OPERATOR'S REPORT

The President recognized Mr. Phelps, who submitted to and reviewed with the Board the Operator's Report as follows:

1. **Water Plant Operations.** Mr. Phelps reported that the billed to pumped ratio for the prior month was 96.2% and that the District has 815 service connections, including 10 vacant single-family residences.

2. **Utility Operator's Report.** Mr. Phelps reviewed with the Board the utility billing summary, accountability report, subsidence district report, NHCRWA fee report and the 30-day delinquent list, as shown in the Operator's Report attached hereto.

A. Substantial System Repairs.

7723 Kleingreen	Service line leak	\$ 769.45
16326 Fox Crossing	Service line leak	1 004.44
1610 Feliciana	Service line leak	1,113.45
7918 Annola Lane	Service line leak	760.72
Water Plant No. 2	Install AC / Heat Pump	1,499.53
7311 Dayhill	Lower manhole and meter	866.04

B. In-Progress Repairs. Mr. Phelps reported that EDP is currently investigating and repairing the main water line leak at the Champion Pines Condominiums located on Theiss Mail Route. He explained that the District's Operator would need to locate the isolation valve on the water line in order to minimize water outages to the Condominiums and commercial entities during the course of repairs to the water line. He added that EDP would give advance notice to the residents of the Condominiums regarding the repairs to the water line. Director Morgan suggested that a representative of EDP attend the next meeting of the Champion Pines Condos Association at 6:30 p.m. on 26 July 2010 at the Kroger Supermarket to discuss the status of the repairs.

C. Conversion to Surface Water. Mr. Phelps reported that EDP is working with the District's Engineer to finalize the control system that will allow the District to begin accepting surface water from the NHCRWA. A discussion ensued regarding the transition to surface water and the chloramine disinfection method. Director Ehmann noted that certain water districts had experienced poor water quality and discoloration after transitioning to surface water. Director Bryl expressed his concern that the chloramines might have an adverse effect on water lines. Mr. Phelps remarked that surface water is softer than groundwater, and accordingly is less likely to cause an accumulation of deposits on water lines. Mr. Unterreiner stated that the District could develop a plan for flushing the water distribution system in order to maintain water quality.

D. 2009 Drinking Water Quality Report. Mr. Phelps directed the Board's attention to the Certification of Delivery for the District's 2009 Drinking Water Quality Report, a copy of which is included with the Operator's report.

E. Commercial Water Meter Testing. Mr. Phelps reported that Southern Flowmeter is performing the annual testing of water meters on connections with commercial customers in the District.

TERMINATION OF SERVICE

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. The President recognized Mr. Phelps, who advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time and place of the meeting which they may attend to discuss termination of service. The Board noted that there were no customers present to protest the utility billings.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the Operator to terminate the water and sewer service to those accounts listed on the termination list attached hereto.

MILL CREEK APARTMENTS / PAYMENT IN LIEU OF AD VALOREM TAXES ("PILOT")

Next, the Board discussed the status of the PILOT payments due to the District from the Apartments. Ms. Oliver discussed with the Board the history of the PILOT, noting that the State of Texas and the owners of the Apartments entered into an Agreement for Payment in Lieu of Ad Valorem Taxes (the "PILOT Agreement") on 1 March 2002 that governs the PILOT payments for the Apartments. She reviewed with the Board an electronic mail message and a spreadsheet from Mike Ammel of EDP regarding the PILOT payments for the Apartments, a copy of which is attached hereto as an exhibit to these minutes. Ms. Oliver noted that the Harris County Appraisal District ("HCAD") had not assigned a market value to the Apartments for the last five years. Accordingly, she continued, pursuant to Section 1 of the PILOT Agreement, the market value of the Apartments on which the PILOT payments are based would be the most recent market value that HCAD had assessed against the property. She explained to the Board that the District's Operator had been invoicing the Apartments for a monthly PILOT payment of approximately \$1,100 since before EDP took over as the District's Operator, when in fact the correct amount to be invoiced should have been approximately \$3,000 per month. The Directors agreed that the District needs to invoice the Apartments the full, proper amount for the PILOT payment, pursuant to Section 3.08 of the District's Consolidated Rate Order.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to (1) authorize the District's Operator to revise the billing to the Apartments for the PILOT payments, to be effective in October 2010; and (2) authorize the District's Attorney to draft a letter from the District to the Apartments for review by the Board, explaining the change in the billing for the PILOT payments.

TEXAS WATER DEVELOPMENT BOARD ("TWDB") / 2009 WATER USE SURVEY

Mr. Phelps reported that the District's Operator is working to complete the 2009 Water Use Survey to be submitted to the TWDB.

REPORT ON OPERATION OF DISTRICT OFFICE

The President recognized Mr. Schuett, who presented the report concerning the District Office (the "Office Report"), a copy of which is attached hereto.

1. **Air Conditioning System (the "AC System")**. Mr. Schuett reported that the AC System at the District office had gone out of service the previous week. He stated that he had obtained a proposal in the amount of \$3,700 for the replacement of the AC System. However, he continued, the problem was found to consist of a malfunctioning capacitor, which was replaced at a cost of \$130.

A discussion then ensued regarding the Resolution Establishing Policy Authorizing Certain Actions by Members of the Board of Directors, with respect to authorizing repairs by the District's Office Manager. Ms. Oliver reviewed the Resolution and remarked that it generally applies to ongoing projects being handled by the District's Operator and Engineer. She suggested that the Board consider amending the Resolution to (1) encompass work performed by the District's Office Manager; and (2) not necessarily limit the actions described in the

Resolution to projects previously approved by the Board. The Directors agreed to consider amending the Resolution at a future meeting of the Board.

2. **Request for Use of District Office.** Mr. Schuett reported that he had received a request for use of the District Office to host a birthday party for a one-year-old child. The Board declined the request, citing the District's established policy regarding the permissible uses of the District Office.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Office Report.

BOOKKEEPER'S REPORT

Mr. Schuett distributed to the Board copies of the Bookkeeper's Report on behalf of Claudia Redden & Associates, L.L.C., the District's Bookkeeper, a copy of which is attached hereto as an exhibit to these minutes. The Directors also reviewed certain invoices for payment by the Board, as well as the Investment Report.

Then, upon a motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, and to authorize payment of the checks listed therein.

RENEWAL OF STORM WATER QUALITY PERMIT

The Board discussed matters relating to the renewal of the Storm Water Quality Permit (the "SWQ Permit") for the Champion Woods Estates Detention Pond. Mr. Unterreiner agreed to investigate the matter to determine whether the Community Association is handling the renewal of the SWQ Permit.

PROPOSED STRATEGIC PARTNERSHIP AGREEMENT

Next, the Directors discussed the proposed SPA for limited purpose annexation of commercial property in the District (the "Annexation"). Ms. Oliver submitted to and reviewed with the Board a memorandum from the District's Attorney regarding the likely schedule of actions to be taken in connection with the SPA and the Annexation. A copy of the memorandum is attached hereto as an exhibit to these minutes. She then reviewed with the Board two maps of the District as prepared by the City's Planning & Development Department that denote (1) the boundaries of the District; (2) commercial entities located in the District (the "Commercial Entities"); and (3) the extent of the City's 3-mile buffer limit in relation to the District. Copies of the maps are attached hereto as exhibits to these minutes. Ms. Oliver noted that some of the Commercial Entities appear to be located beyond the City's 3-mile buffer limit. She added that part of the Randall's Supermarket on Louetta Road is located in the District and part is located in Cypress-Forest Public Utility District. Ms. Oliver stated that, according to City representatives, the location of the cash registers in the store would determine which district receives the sales tax revenue under the SPA. The Directors then deferred further discussion of this matter to the Board's meeting on 12 August 2010.

AMENDED AND RESTATED ORDER RELATING TO FEES OF OFFICE AND REIMBURSEMENT OF EXPENSES

The Board briefly discussed possible revisions to the Amended and Restated Order Relating to Fees of Office and Reimbursement of Expenses. The Directors declined to take any action on this matter.

KLEINWOOD JOINT POWERS BOARD ("KJPB")

Director Fratangelo presented a report on the activities of the KJPB.

KLEINWOOD MAINTENANCE FUND ("KMF")

Director Bryl presented a report on the activities of the KMF. He informed the Board that the KMF does not desire to expand the *Kleinwood Krier* newsletter to include coverage of all subdivisions located in the District.

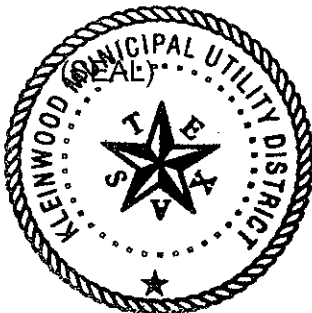
CHAMPION PINES CONDOS ASSOCIATION ("CONDOS ASSOCIATION")

Director Morgan presented a report on the activities of the Condos Association.

CYPRESS CREEK GREENWAY PROJECT

Ms. Oliver submitted to and reviewed with the Board an electronic mail message from Rachel Powers of the Houston-Galveston Area Council ("HGAC") regarding the workshop on the Cypress Creek Greenway Project, to be conducted by the HGAC on 28 July 2010 at Lone Star College. A copy of the electronic mail message is attached hereto as an exhibit to these minutes.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.




Secretary, Board of Directors

Kleinwood Municipal Utility District
Meeting of 22 July 2010
Attachments

1. Peace Officer's Report;
2. Development Report;
3. Tax Assessor/Collector's Report;
4. Delinquent Tax Report;
5. Email – groundwater credits;
6. Engineer's Report;
7. Memo from Coats Rose – ongoing matters;
8. Table – acquisition of easements;
9. Web site usage statistics;
10. Email – Mill Creek Apartments PILOT;
11. Operator's Report;
12. District Office Management Report;
13. Bookkeeper's Report;
14. Memo from Coats Rose – Strategic Partnership Agreement;
15. Maps – Strategic Partnership Agreement; and
16. Email – Cypress Creek Greenway Project.